

Disclaimer for Community Events

Charitable Tax Receipt Guidelines

The Foundation, like all other registered charities, must adhere to the Canada Revenue Agency (CRA) Income Tax Act when issuing charitable tax receipts. A sample of these regulations is provided below. To learn more about charitable tax receipts visit cra-arc.gc.ca or contact our office at 204-237-2067. We are happy to answer your questions directly. Issuing inappropriate charitable tax receipts can put our charitable status in jeopardy. Please do not promise any kind of receipt without first discussing it with the Foundation. **It is important that you understand the rules about tax receipts before you plan your fundraiser.** It is your responsibility to communicate decisions surrounding tax receipts to the event participants. Please be sure you have discussed the situation with the Foundation and that you are clear about what can be receipted.

In general, a gift is made, and a receipt may be issued if all three of the conditions listed below are satisfied:

- Some property, either in the form of cash or a gift-in-kind, is transferred by a donor to a registered charity and the value of the gift can be determined.
- The property is given voluntarily
- There is a clear intent to donate

Liability

St. Boniface Hospital Foundation (the Foundation) assumes no financial or legal liability associated with volunteer-organized events and is not responsible for any resulting damage, loss or injury. The Foundation does not ensure any community volunteer organized fundraisers. It is the responsibility of volunteer organizers to procure the necessary insurance coverage, licenses, and permits, and to ensure that they are compliant with all relevant legal requirements. Such documents must be in the name of the organizer and not the Foundation.

Financial

The Foundation shall be entitled to 100 per cent of the charitable portion raised for the Foundation. This amount is equal to the total event proceeds less any direct expenses generated by the event. In the event that multiple charities are being supported, please ensure it is clear on all promotional materials. The Foundation will not provide financial assistance and will not be responsible for any expenses and/or losses incurred by the event. All net funds should be submitted to the Foundation within 30 days after the conclusion of the fundraiser. In the event that you cannot meet the deadline, [please contact us](#). A detailed, accurate, and up-to-date accounting record of all event proceeds and disbursements must be prepared and provided to the Foundation upon request.



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